

Submitted by: Chair of the Assembly at  
the Request of the Mayor

Prepared by: Department of Health and  
Human Services

For Reading: September 13, 2011

CLERK'S OFFICE

**APPROVED**

Date: 9-27-11

ANCHORAGE, ALASKA

AR NO. 2011-246

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING  
2 TWO HUNDRED NINETY-SIX THOUSAND SEVEN HUNDRED FOURTEEN  
3 DOLLARS (\$296,714) FROM THE U.S. DEPARTMENT OF HOUSING AND  
4 URBAN DEVELOPMENT AND EIGHTY-SIX DOLLARS (\$86) AS A  
5 CONTRIBUTION FROM THE 2011 DEPARTMENT OF HEALTH AND HUMAN  
6 SERVICES AREAWIDE GENERAL FUND (101) TO THE FEDERAL GRANTS  
7 FUND (241); AND TWO HUNDRED FIFTEEN THOUSAND FIVE HUNDRED  
8 FIVE DOLLARS (\$215,505) FROM THE ALASKA HOUSING FINANCE  
9 CORPORATION TO THE STATE DIRECT/FEDERAL PASS-THRU GRANTS  
10 FUND (231) TO PROVIDE LINK PROJECT SERVICES THROUGH THE  
11 DEPARTMENT OF HEALTH AND HUMAN SERVICES.

12  
13 The Anchorage Assembly Resolves:


14  
15 **Section 1.** That the sum of Two Hundred Ninety-Six Thousand Seven Hundred  
16 Fourteen Dollars (\$296,714) is appropriated from the U.S. Department of Housing  
17 and Urban Development to the Federal Grants Fund (241), to provide LINK  
18 Project Services through the Department of Health and Human Services.

19  
20 **Section 2.** That the sum of Eighty-Six Dollars (\$86) is appropriated as a  
21 contribution from the 2011 Department of Health and Human Services Areawide  
22 General Fund (101) to the Federal Grants Fund (241) to provide LINK Project  
23 Services through the Department of Health and Human Services.

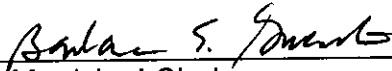
24  
25 **Section 3.** That the sum of Two Hundred Fifteen Thousand Five Hundred Five  
26 Dollars (\$215,505) is appropriated from the Alaska Housing Finance Corporation  
27 to the State Direct/Federal Pass-Thru Grants Fund (231), to provide LINK Project  
28 Services through the Department of Health and Human Services.

29  
30 **Section 4.** This resolution shall become effective immediately upon passage  
31 and approval by the Anchorage Municipal Assembly.

1 PASSED AND APPROVED by the Anchorage Assembly this 27<sup>th</sup> day of  
2 September, 2011.  
3

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6 \_\_\_\_\_  
7 Chair of the Assembly  
8

9 ATTEST:

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12   
13 \_\_\_\_\_  
14 Municipal Clerk

15 Departmental Appropriation:  
16 Department of Health and Human Services \$512,305



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 488-2011

Meeting Date: September 13, 2011

1 **From:** MAYOR

2  
3 **Subject:** A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE  
4 APPROPRIATING TWO HUNDRED NINETY-SIX THOUSAND SEVEN  
5 HUNDRED FOURTEEN DOLLARS (\$296,714) FROM THE U.S.  
6 DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND  
7 EIGHTY-SIX DOLLARS (\$86) AS A CONTRIBUTION FROM THE 2011  
8 DEPARTMENT OF HEALTH AND HUMAN SERVICES AREAWIDE  
9 GENERAL FUND (101) TO THE FEDERAL GRANTS FUND (241);  
10 AND TWO HUNDRED FIFTEEN THOUSAND FIVE HUNDRED FIVE  
11 DOLLARS (\$215,505) FROM THE ALASKA HOUSING FINANCE  
12 CORPORATION TO THE STATE DIRECT/FEDERAL PASS-THRU  
13 GRANTS FUND (231) TO PROVIDE LINK PROJECT SERVICES.  
14  
15

16 This appropriation will provide the funding necessary for DHHS to continue LINK  
17 Project services. The grant period is April 1, 2011 through March 31, 2012. The  
18 LINK Project provides a coordinated community and statewide Homeless  
19 Management Information System (HMIS) through a computerized data collection  
20 tool that captures client-level information over time on the characteristics and  
21 service needs of individuals and families experiencing homelessness. All software  
22 licenses and annual maintenance is provided via an existing contract with  
23 Bowman Systems. Additional licenses, to allow the expansion of the system to  
24 other locations throughout Anchorage and the State of Alaska, are purchased as  
25 needed from Bowman. Licenses purchased during the grant year are rolled into  
26 the annual maintenance contract during the renewal period. In addition, through a  
27 grant with Abused Women's Aid In Crisis, Inc. (AWAIC), previously approved  
28 through the Assembly (AM 405-2010), comprehensive case management services  
29 are provided for homeless domestic violence victims and their children. AWAIC  
30 has been providing case management and direct client assistance for the last  
31 fifteen years, serving over 2,100 individuals, including over 1,200 children.  
32

33 The goal of the LINK Project's HMIS is to provide consistent long-term tracking of  
34 program and service activities, generating verifiable outcomes to provide  
35 information for policy, program and service needs. HMIS is required for the  
36 Municipality and community agencies to be eligible for HUD and AHFC funding.

Currently 20 agencies representing 60 programs have entered data into HMIS. The LINK Project will serve as the data host; provide user licenses, technical assistance and training related to HMIS. The ultimate goal of the LINK Project is to provide up-to-date and accurate unduplicated information regarding homeless population needs and availability of service.

The following budget is submitted:

### **FEDERAL GRANTS FUND (241)**

#### **REVENUES:**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>AMOUNT</u></b>
241-236911G-9331-BP2011	Federal Grant Revenue-Direct	\$296,714
241-236911G-9601-BP2011	Contributions-Other Funds	86
	<b>TOTAL</b>	<b>\$296,800</b>

#### **EXPENDITURES:**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>AMOUNT</u></b>
241-236911G-1101-BP2011	Salaries and Wages	\$87,866
241-236911G-1401-BP2011	Benefits	72,742
241-236911G-2201-BP2011	Operating Supplies	2,000
241-236911G-3101-BP2011	Professional Services	102,500
241-236911G-3201-BP2011	Communications	1,100
241-236911G-3612-BP2011	Computer Software Maintenance	7,505
241-236911G-3712-BP2011	Computer Software License	2,500
241-236911G-3815-BP2011	Cont Outside Org (Grant Funded)	2,563
241-236911G-5605-BP2011	Computer Software <\$1,000	573
241-236911G-6145-BP2011	General Liability	1,318
241-236911G-6147-BP2011	Workers' Comp	4,481
241-236911G-6923-BP2011	CS IGC to OPS Grants	11,652
	<b>TOTAL</b>	<b>\$296,800</b>

### **STATE DIRECT/FEDERAL PASS-THRU GRANTS FUND (231)**

#### **REVENUES:**

<b><u>ACCOUNT NUMBER</u></b>	<b><u>ACCOUNT NAME</u></b>	<b><u>AMOUNT</u></b>
231-236811G-9398-BP2011	State Grant Revenue-Pass Thru	\$23,655
231-236811G-9825-BP2011	State Grant Revenue-Direct	\$191,850
	<b>TOTAL</b>	<b>\$215,505</b>

<b>EXPENDITURES:</b>		
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>AMOUNT</b>
231-236811G-1101-BP2011	Salaries and Wages	\$80,032
231-236811G-1401-BP2011	Benefits	55,754
231-236811G-2101-BP2011	Office Supplies	700
231-236811G-2201-BP2011	Operating Supplies	1,800
231-236811G-2211-BP2011	Computer Supplies	1,000
231-236811G-3101-BP2011	Professional Services	34,025
231-236811G-3201-BP2011	Communication	2,500
231-236811G-3302-BP2011	Mileage	200
231-236811G-3333-BP2011	Travel Expenditures	5,110
231-236811G-3612-BP2011	Computer Software Maintenance	14,460
231-236811G-3712-BP2011	Computer Software License	2,000
231-236811G-3815-BP2011	Cont Outside Org (Grant Funded)	850
231-236811G-5412-BP2011	Computer Software > \$1,000	1,500
231-236811G-5605-BP2011	Computer Software < \$1,000	785
231-236811G-6145-BP2011	General Liability	1,203
231-236811G-6147-BP2011	Workers' Comp	4,021
231-236811G-6232-BP2011	Human Services Division Admin	206
231-236811G-6923-BP2011	CS IGC to OPS Grants	9,359
	<b>TOTAL</b>	<b>\$215,505</b>

1 THE ADMINISTRATION RECOMMENDS APPROVAL OF A RESOLUTION OF  
2 THE MUNICIPALITY OF ANCHORAGE APPROPRIATING TWO HUNDRED  
3 NINETY-SIX THOUSAND SEVEN HUNDRED FOURTEEN DOLLARS (\$296,714)  
4 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
5 AND EIGHTY-SIX DOLLARS (\$86) AS A CONTRIBUTION FROM THE 2011  
6 DEPARTMENT OF HEALTH AND HUMAN SERVICES AREAWIDE GENERAL  
7 FUND (101) TO THE FEDERAL GRANTS FUND (241); AND TWO HUNDRED  
8 FIFTEEN THOUSAND FIVE HUNDRED FIVE DOLLARS (\$215,505) FROM THE  
9 ALASKA HOUSING FINANCE CORPORATION TO THE STATE  
10 DIRECT/FEDERAL PASS-THRU GRANTS FUND (231) TO PROVIDE LINK  
11 PROJECT SERVICES.

12  
13 Prepared by: Madeline G. Holdorf, Grant Administrator, Department of  
14 Health and Human Services

15 Approved by: Diane Ingle, Director, Department of Health and Human  
16 Services

17 Concur: Cheryl L. Frasca, Director, Office of Management and  
18 Budget

19 Fund Certification: Lucinda Mahoney, CFO

20 241-236911G-9331-HUDFFY10-BP2011 \$296,714  
21 (FY 2011 HUD Grant)

22 231-236811G-9398-AHFCFFY10-BP2011 \$23,655

23 231-236811G-9825-AHFCFFY10-BP2011 \$191,850  
24 (2011 AHFC Grant)

25 101-2390-3901-239000-BP2011 \$86

26 (2011 DHHS Areawide General Fund)

27 Concur: George J. Vakalis, Municipal Manager

28 Respectfully submitted: Daniel A. Sullivan, Mayor